

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
May 25, 2023 @ 7:00P.M.**

PRESENT: Brandon Martz Mayor
Beverly Rohe Councillor
Heidi Rohe Chief Administrative Officer
SENT REGRETS Mike Stewart Deputy Mayor
GUEST/RESIDENT: Two delegations

CALL TO ORDER: Mayor Martz called the meeting to order at 7:02p.m.

ADOPTION OF AGENDA

Motion 23-05-108 Moved by Councillor Rohe to adopt the agenda including additions as presented.

CARRIED

MINUTES:

Motion 23-05-109 Moved by Councillor Rohe to adopt the April 20, 2023 regular council meeting minutes.

CARRIED

DELEGATION:

DELEGATION: Resident Janice Badry

Council welcomed Janice Badry to the meeting at 7:03p.m. She attended the meeting to discuss the drainage situation next to the Badry's property. Council and delegation discussed the matter. Council thanked delegation for attending the meeting. Janice left the meeting at 7:20p.m.

DELEGATION:

DELEGATION: Resident Trudy Wolbeck

Council welcomed Trudy Wolbeck to the meeting at 7:20p.m. She attended the meeting to discuss sidewalk renewal at her property on Aberhart Ave. Council and delegation discussed the matter. Council thanked delegation for attending the meeting. Trudy left the meeting at 7:35p.m.

PUBLIC HEARING: NONE

BYLAWS: NONE

Policies: NONE

Old BUSINESS: NONE

New BUSINESS:

Battle River Economic Opportunities Committee (BREOC) - Resignation Letter

Motion 23-05-110 Moved by Mayor Martz that Council makes a motion to discuss the BREOC membership and advise CAO to email and mail out the on May 25, 2023 signed partnership resignation letter with the Battle River Economic Opportunities Committee (BREOC) with a three (3) month notice.

CARRIED

Killam Rodeo Parade Invitation June 17, 2023

Motion 23-05-111 Moved by Mayor Martz that Council makes a motion to thank the Town of Killam for the invitation to join the 2023 Killam Rodeo Parade and to advise CAO to respond with a letter; stating the Village of Heisler is not going to attend the Parade due to many projects going on this year but will consider to attend in the next year.

CARRIED

RCMP of Consultation Acknowledgement 2023-2024

Motion 23-05-112 Moved by Mayor Martz that Council makes a motion to review the attached Annual RCMP Performance Plan (Acknowledgement of Consultation) and to advise CAO to sign it.

CARRIED

Heisler Library – Resignation Lorie Zimmer

Motion 23-05-113 Moved by Mayor Martz that Council makes a motion to accept Lorie Zimmer's resignation from the Heisler Library Board as information.

CARRIED

Councillor Reports

Motion 23-05-114 Moved by Mayor Martz that Heisler Council accepts as presented Councillor Rohe Heisler Library and FRHG Board reports as information.

CARRIED

CAO Report and Action List

Motion 23-05-115 Moved by Councillor Rohe that Heisler Council accepts the April 2023 written CAO Report, the action list from the April 20, 2023 regular council meeting minutes as presented.

CARRIED

2023 Annual Assessment Audit - 2022 Assessment Year

Motion 23-05-116 Moved by Councillor Rohe that Council makes a motion to accept the 2023 Annual Assessment Audit result, stating the Calculated Residential Assessment Level at 0.995 and the Calculated Non-Residential Assessment Level at 1.000 which is in the standard for Median Assessment Ratio as information.

CARRIED

Information Milling Oil Road Layer

Motion 23-05-117 Moved by Councillor Rohe that Council reviews the attached report regarding milling oil road layer and to accept as information.

CARRIED

FINANCIALS

Motion 23-05-118 Moved by Mayor Martz that Council accepts the April 2023 item #12.1 Financial Statements, item 12.1.1, item #12.2 Cheque Listing, item #12.3 and item #12.4 and MUSH Savings Account and item# 12.5 Master Card as presented.

CARRIED

Window for Village Office

Motion 23-05-119 Moved by Mayor Martz that Heisler Village Council reviews again the attached estimates for a new village office window and advises CAO to ask Joe Martz if he would be willing to measure out the exact size for a new window and to go forward and CAO order a window at home hardware item 12.6.3.

CARRIED

Curb Stop Rods Replacements - Estimates

Motion 23-05-120 Moved by Mayor Martz that Council reviewed attached estimates for Curb Stop Rods Replacements and to accept item 12.7.1 Nu Edge Construction from May 1, 2023 for 1-3 C.C. at a time (NEC backfills).

CARRIED

Dust Suppressant

Motion 23-05-121 Moved by Mayor Martz that Council reviewed and approved attached Flagstaff County 2023 Dust Suppressant Estimate Option#1 - 1728 meters on Strome Street, Manning Ave and the gravel section on Main Street in the amount of \$9,005.00 excluding Gst.

CARRIED

Select Engineering Consultants Ltd. - Drainage Manning Ave, Main Street and Sifton

Motion 23-05-122 Moved by Mayor Martz that Heisler Council makes a motion to approve Forestburg Transit Mix Ltd. Quote for 2023 Drainage Improvements Manning Ave, Between Main Street and Sifton Street in the amount of \$40,435 as stated in

Select Engineering Consultants Ltd. Letter from May 10, 2023.

CARRIED

Motion 23-05-123 Select Engineering Consultants Ltd. - Sanitary Sewer Improvements Cured-in- Place Pipe (CIPP) Lining
Moved by Councillor Rohe that Heisler Council makes a motion to approve Insituform Technologies Ltd. Quote for Sanitary Sewer Improvements Cured-in- Place Pipe (CIPP) Lining in the amount of \$94,553 as stated in Select Engineering Consultants Ltd. Letter from May 10, 2023.

CARRIED

Motion 23-05-124 Bell Canada - Extension Lease Agreement
Moved by Councillor Rohe that Council makes a motion to table item to the July 29, 2023 regular council meeting.

TABLED

Motion 23-05-125 Sidewalk Repair Quotes
Moved by Councillor Rohe that Council makes a motion to table item to the July 29, 2023 regular council meeting.

TABLED

CORRESPONDENCE:

Motion 23-05-126 Moved by Mayor Martz that Heisler Council accepts the Correspondence items number:
13.1 Alberta Municipal Affairs - Provincial State of emergency Declared
13.2 Alberta Municipal Affairs - Ministerial Order NO.MSD:001/23 Municipal Census Regulations
13.3 Killam RCMP - Community Policing Report Q4 2022
13.4 Flagstaff Waste - April 24, 2023 Meeting Minutes
13.5 Alberta Municipal Affairs - Letter Minister Schulz 2023 Minister's Awards for Municipal and Public Library Excellence
13.6 Yellowhead County - Letter Alberta Provincial Election
13.7 Alberta Municipal Affairs - Letter Minister Schulz Ministerial Order NO. MSD:013/23 Extension for joint use and planning agreements (JUPAs)
13.8 Alberta Municipal Affairs - Letter Minister Schulz Ministerial Order NO. MSD:024/23
13.9 Intermunicipal Collaboration Framework Agreements (ICFs)
13.1 Town of Hardisty - Letter FRESS Operational and Capital Budget
13.11 Town of Killam - Letter FRESS 2023 Budget and Requisition
13.12 Village of Alliance - Letter FRESS 2023 Requisition & Operating and Capital Budget
13.13 Flagstaff County - Letter FRESS 2023 Operating and Capital Budget
13.14 Battle River School Division - April 2023 Meeting highlights
13.15 Battle River Innovation Centre - April 2023 Vol.05 News
13.16 Flagstaff Regional Emergency Services Society - April 26, 2023 Meeting Minutes
13.17 Town of Hardisty - Letter Appointment of Murray Hamshire to SDAB and ARB Boards
13.18 Village of Alliance - Letter Appointment of Murray Hamshire to SDAB and ARB Boards
13.19 Flagstaff Regional Housing Group - March 28, 2023 Meeting Minutes

CARRIED

Motion 23-05-127 CONFIDENTIAL:
Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 and 24 at 9:51 p.m.

CARRIED

Motion 23-05-128 Moved by Mayor Martz to move out of closed session and return to regular meeting at 10:05 p.m.

CARRIED

Motion 23-05-129 Confidential Items 14.1, 14.1.1
Moved by Mayor Martz that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Motion 23-05-130 Confidential Items 14.2
Moved by Mayor Martz that Council accepts the confidential items 14.2 as information.

CARRIED

Date for next Regular Council Meeting: June 29, 2023 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at **10:10 p.m.**

X
Brandon Martz
Mayor

X
Heidi Rohe
CAO